



09-12-01

Sector 18
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IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicant: Jeffrey A. Smisek

Confirmation #: 4207

Serial No.: 09/821,678

Filed: March 29, 2001

Title: Method and System for Attracting and Retaining Employees

Atty Docket No.: CON560/4-1

**RESPONSE TO NOTICE TO FILE MISSING PARTS
OF NONPROVISIONAL APPLICATION**

Via Express Mail, Label No. EL717834921US

Commissioner for Patents
BOX MISSING PARTS
Washington, D.C. 20231

Dear Sir:

In response to the Notice to File Missing Parts of Nonprovisional Application mailed May 9, 2001, Applicant submits herewith an executed Declaration in compliance with 37 CFR 1.63.

Also enclosed is our check in the amount of \$130.00 and a check in the amount of \$390.00 for responding to the Notice to File Missing Parts within the second month under 37 CFR 1.136(a). Pursuant to 37 C.F.R. § 1.136(a)(3), please treat this Response as incorporating a petition for extension of time for the appropriate length of time, which is believed to be two months. If additional fees are required, please charge Deposit Account No. 22-0365.

Applicant believes that the above-referenced nonprovisional application is now in full compliance with the formal requirements of the U.S. Patent and Trademark Office.

Respectfully submitted,

Steven R. Borgman
Registry No. 33,160
VINSON & ELKINS L.L.P.
2300 First City Tower
1001 Fannin
Houston, Texas 77002-6760
(713) 758-2002

Date: September 10, 2001

09/13/2001 RHARIS1 00000003 09821678

~~01 FC:105~~ ~~130.00 OP~~
02 FC:116 390.00 OP



UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS
UNITED STATES PATENT AND TRADEMARK OFFICE
WASHINGTON, D.C. 20231
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/821,678	03/29/2001	Jeffery A. Smisek	CON560/4-1

22892
VINSON & ELKINS
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HOUSTON, TX 770026760



CONFIRMATION NO. 4207

FORMALITIES LETTER



OC000000006056326

Date Mailed: 05/09/2001

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.
A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 130.

*A copy of this notice **MUST** be returned with the reply.*

Customer Service Center
Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

09/13/2001 RHARIS1 00000003 09821678
01 FC:105
02 FC:116
130.00 OP
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